



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MAHARSHI VED VYAS GOVT. P.G. COLLEGE  
BHAKHARA, DIST- DHAMTARI (C.G.)**

GRAM SIHAAD, P.O. BHAKHARA, BLOCK KURUD DIST. DHAMTARI (C.G.)

493770

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**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Maharshi Ved Vyas Government P.G. College Bhakhara was established by the Department of Higher Education, C.G. in 2008. It got the UGC recognition under section 2 (f) & 12 (B) on 26 SEP 2015 , and 13 OCT 2017 respectively. This college is affiliated to Pt. Ravishankar Shukla University, Raipur. The prime aim of the college is to propagate knowledge to the student in the socially and economically challenged area.

Most of the students admitted here belong to the economically backward classes of the society, residing in rural and the most backward regions of the state. At present the college has 12 departments at the UG level and 08 departments conducting Post graduate Education. DCA and PGDCA courses are also running in self finance. The examination pattern of the courses are under annual, semester systems. In last session (2020-21) the student strength was 1500 at UG level and 200 at PG level. At present there are 09 regular faculty members (09 Assistant Professor), 05 guest faculties (against the sanctioned posts) and 04 JBS teachers, Six regular faculty members are Ph.D. There are 03 non-teaching staffs .

The college has a green sprawling campus of 10 acres, with a main building including 19 classrooms, 5 UG and PG laboratory, 1 computer lab, 10 department, 01 Library, examination cell/staffroom, Office, Principal's chamber and; Playground, Volleyball Court, Girls common room, vehicle stand, Botanical garden, broadband internet facility with 10 NMECT, N-List e-resource, Reading Room etc. the main attraction is general Library.

With a view to making the education community based, various outreach programs such as Blood Donation Camp, Health Camp, Road Safety Week, and environmental awareness programmes have been taken up through the NSS, Youth Red Cross and other departments of the college.

Being the Head of the Institution, the Principal coordinates and supervises all the activities (administrative, academic and financial) of the college The students-feedback, the Grievance Cell, the Women's Cell and above all the vigilant eye of the administration makes us quite aware of the problems of student and staff and help to solve at the earliest.

### **Vision**

. Make education easily accessible and holistic development of the students.

### **Mission**

- To provide quality education to students to enable them face the challenges of the world with courage and confidence.
- To make them socially responsible citizens.
- To transform the student into a balanced individual through a wide variety of curricular, co-curricular and extra-curricular activities.
- To impart ethical values for ensuring the harmonious functioning of the society.
- To develop courage, confidence and competitiveness in the changing global scenario.

- Motivating students to become self –reliant.
- Promoting national and traditional values among students.
- To make students competitive to fetch employment from different sectors.
- To provide a forum for cooperation from teachers and other stakeholders.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Number of girls in our college is much higher than boys.
- A famous college known for art/science/commerce education in this region.
- Large and green campus of 10 acre land, building comprises science departments with laboratories, classrooms, seminar hall, canteen, garden, play ground and parking place.
- Well catchment area that creates admission pressure and gathered large number of marginalized (OBC /SC/ST) and girls students from surrounding villages.
- Highly qualified, senior, well experienced, competent and dedicated faculty members with 65% members as Ph. D's. Average 15 years of teaching experience, research acumen, and absolute devotion to the profession.
- Functional, NSS and Youth Red Cross Society for boys and girls.
- Facilities for students- Protected drinking water and broadband internet facility is available in the campus, close circuit cameras, computer lab, and general library.
- Scholarship facility provided to ST/SC/OBC and financial assistance to economically deprived students of others.
- Team work, dedication and harmony among staff members.
- Healthy academic environment catering study of all basic subjects with vocational subjects viz. DCA at UG level, PGDCA at PG level.

### Institutional Weakness

- Students come from remote, rural and economically deprived areas.
- Insufficient ratio between student and teacher
- ICT facility in class is not sufficient.
- More workload on teachers.
- Insufficient faculty, laboratory and office staff.
- Lack of Girl's hostel, boy's hostel, central research laboratory, central computer laboratory, staff quarter and guest house.
- Inadequate infrastructure i.e. class rooms, laboratory, library, and common room with toilet.

### Institutional Opportunity

- Better recognition as well as reputation among the three government college of the region.
- We are eligible to apply for funds from agencies like UGC / CSIR /DST / DO En / DBT / CG-COST etc.
- There are more than 20 higher secondary schools around the college
- Availability of students to increase the intake capacity and thrust of academic enhancement in this area.

- Scope of various extension activities for society.
- Scope to strengthen cultural and sport's talent.
- RUSA as a major source of funding for heads along with UGC or the State Government.
- To Increase in number of books in the library.
- To upgrade technical and digital infrastructure.
- To enrich the quality of teaching by extending the facility of smart class rooms.
- To introduce skill based courses for students.

### **Institutional Challenge**

- Socio-economic backward condition of majority of students
- Early marriage of girls
- Placement of graduates
- Non-availability of skilled courses for students
- Limited internet connectivity in the college
- Shortage of regular faculties
- Shortage of non teaching staffs
- Improving employability of graduates

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

As mentioned, the institute is affiliated to Pt. Ravishankar Shukla University, Raipur hence we strictly follow all the rules and regulations according to the academic calendar given by the department of higher education Govt. of Chhattisgarh. All the teachers regularly deliver lectures as per the time table and complete the syllabus within the stipulated time. Apart from the final exam conducted by the university the college also conducts internal exams like unite test, and pre-university exam as per Academic Calendar . The results of these exams are displayed and discussed by the concerned teachers with the students. Special attention is given to the students who are slow learners. The administration takes necessary action against those students who are irregular in attending lecture sessions as well as lab sessions. The attendance register and teaching dairy of the teachers are regularly examined by the principal. The college administration does its best to start new programmes so that the people from local community may avail the benefit of this. The institution has also introduced feedback system and we analyse the questionnaire. Suggestion are invited to solve all the problems of the students and Efforts are made to implement them.

### **Teaching-learning and Evaluation**

The college pays serious attention to improve the quality of the teaching-learning process. Most of the students belong to the rural community with poor financial background. Almost 70% of the institutional enrolment belongs to the girl students. Students of all categories like ST, SC, OBC etc. in majority come to take admission in this institute. Our college staff does its best to provide all the necessary facilities to the students who are differently abled. Other than the traditional chalk and talk method, for teaching the teachers also use ICT techniques. The teachers prefer student centric methods to develop interest among students and enhance the student teacher interaction. To make syllabus more interesting the teachers adopt methods like classroom

seminar, projects, group discussions, quiz competitions, fields works, etc. Special attention is given to the students who are slow learners. All the teachers are well qualified and most of them have completed doctoral degree and few are pursuing Ph.D. To inculcate value education and develop creativity among students the college organises various cultural and sports activities. Teachers are encouraged to participate in Orientation Programm, Refresher Courses, Seminars, and Workshop for their professional development. The college is committed to providing quality education to student by our qualified, competent, and experienced teachers and many Guest faculties have been engaged to maintain the student teacher ratio reasonably good. The college publishes its annual magazine 'Prayas' regularly.

### **Research, Innovations and Extension**

Maharshi ved vyas Government P.G. college always encourages faculty members to undertake research activities wherever possible in spite of limited resources in the college. The college authority extends all possible help to the faculty member for pursuing Ph.D. and publish research articles. The college administration encourages all the teachers to take part in seminars, conferences and workshops. Some of the teachers have good number of research publication in national and international journals of high repute and conference proceedings. The institute is thoroughly working in the direction of increasing GER of our locality. The career guidance cell of our college give guidance to our students (all faculties) for job oriented competitive exams. Our faculty members from science stream provide guidance to student from local community who are appearing in 11th and 12th board exam. The teachers spare time for the students appearing in exams like PET, PAT, PMT, NEET, JEE, NET etc. To create innovative ecosystem in the institution several seminars and workshops are organized by the institution for the students. Apart from this a good number of extension activities are also conducted throughout the year for the social orientation of our students

The NSS unit in the college came into existence in 2009 and since then it has been arranging a number of outreach programs and extension activities like Swachch Bharat, environment awareness and other awareness programs. All the staff and students participate actively in these programs and help in fulfilling the objectives of the programs.

### **Infrastructure and Learning Resources**

The institution provides adequate facilities for teaching and learning. It has its own building since year 2012 with ground floor and first floor and a new block came in 2018, availing infrastructural facilities to 20 classrooms (seating capacity of 60-70 students), 6 laboratories equipped with adequate lab resources, one library with availability of more than 15000 books, along with reading room facility. Efforts are being made to enable all classroom with ICT facilities. Students and staff take an active part in maintaining the beautification and cleanliness of the campus and a total of seven outsourcing staff are engaged in maintaining the sanitation and security of the college. The college has its NSS, sports, IQAC/UGC, office rooms, staff room and principal chamber. We have overall 12 departments including 8 post graduate departments with classroom facilities. The available infrastructure is not sufficient to meet the increasing number of students enrolled; The institution provides ample opportunities for sports and extracurricular activities. The college provides various indoor and outdoor game facilities to the students. The college organizes cultural and literary activities throughout the year.

### **Student Support and Progression**

After getting recognition from the UGC under section 2 (f) & 12 (B) on 26 SEP 2015, and 13 OCT 2017 respectively, first meeting of IQAC was took place on 03.07.2018 to enrich the quality of education. Earlier it was monitored by Academic committee formed by the teacher council of the college. The college also has an effective system of informing student about various schemes of scholarship and other information necessary for them. The college pays attention to redress the grievance of the students promptly. The college has a number of committees like anti-ragging committee and grievance cell etc. to address the problems of students. College also has an elected Students Union, having its Presidents, Secretary and a number of other post to address the needs of students. The college arranges number of activities for students through NSS wing of the college.

After admission in the college, the students are extended various supports for their progress and completion of the courses. There are separate common rooms for boys and girls and separate toilet block for them. The college has two Assistant Professors in IT (Contract & Self finance) for assisting the students to develop their basic computer skills. Additional books are recommended to the advanced learners and remedial classes are arranged for slow learners. Some students perform quite well on various inter-college and state-level exams. The college promotes their talents by encouraging them and expending all possible support to these students to nurture their talent. The college has an Alumni Association, which is organizing the number of programs in the college from time to time.

### **Governance, Leadership and Management**

The college administration maintains a proper span of control and management. It ensures the transparency by having active participation of stakeholders of the institution. The head of the institution delegates its administrative, academic and general responsibilities with all the sincere efforts. Timely meetings of IQAC, Staff Council, Janbhagidari Samiti and other committees are well organised. The college administration ensures proper documentation and maintenance of records. The recruitment of sanctioned post are done as per the government norms and the guest faculties are appointed as according to the guidelines provided by the Department of Higher Education. The teachers are motivated to participate in Career Advancement Programs like, Orientation, Refresher, Seminar, Workshop, Conferences etc. The college adopts various practices of e-governance as bulk correspondence SMS, CCTV monitoring, Biometric attendance of staff etc. Beyond this we also convey information by means of e-mails and social networking groups.

Internal Quality Assurance Cell (IQAC) oversees all the development works of the College and is the most important Cell. Under this IQAC all other cell operate. Academic Committee takes care of the academic activities of the college. Examination Committee takes care of all the internal assessment and semester examination. The Library committee ensure the procurement of the books. Admission Committee oversees the admission before the start of the academic session. Cultural Committee organizes all cultural programs throughout the year. Recently a placement Cell has been opened in the college to facilitate job opportunities for the outgoing students.

### **Institutional Values and Best Practices**

The institution gives prime importance to the safety and security of the students. For this all the students and staff members are given ID cards, most of the classrooms are under CCTV surveillance. The institution has also developed a code of conduct for teachers, students, non teaching staff and the same was uploaded to the institutional website. The college administration pays special attention to the girl students and for this Women and sexual harassment cell is framed. Activities based on gender equity are also conducted. We also celebrate

days like International Women's Day. All the necessary facilities are provided to the students and staff members who are differently abled. Green initiation is the appreciable step taken by the college administration for plantation. A small botanical garden has also been developed in front of the campus which contains some decorative plants and other plants of medicinal importance. There is a proper management of solid waste disposal system in the college. The college building has facility of rain water harvesting system. We consider it as our duty to celebrate all the important national festivals, birth and death anniversaries of inspirational personalities. We organize various literary and cultural programs and competitions for students on these special occasions. Maintaining complete transparency in financial, academic and administrative records is our prime responsibility and the college administration takes care of this. We have activities as best practices done by the institute like "Career guidance classes". Every day, a message is being displayed in the college to inculcate values, ethics morality, patriotism, and universal brotherhood, etc. among students. Over the last few years, the staff and students have made a significant contribution and transformed this rural college to a new height and tried to translate the vision, mission, and objectives of this college into a reality.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHARSHI VED VYAS GOVT. P.G. COLLEGE BHAKHARA, DIST- DHAMTARI (C.G.)
Address	Gram Sihaad, P.O. Bhakhara, Block Kurud Dist. Dhamtari (C.G.)
City	Dhamtari
State	Chhattisgarh
Pin	493770
Website	<a href="http://govtcollegebhakhara.in">govtcollegebhakhara.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sanjay Sharma	900-9396256	7723856741	-	govtpgclgbhakhara@gmail.com
IQAC / CIQA coordinator	Dr. Lekhram Dongre	900-	8839081177	-	lekhdongre@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	06-09-2008



**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	26-09-2015	<a href="#">View Document</a>
12B of UGC	13-10-2017	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Gram Sihaad, P.O. Bhakhara, Block Kurud Dist. Dhamtari (C.G.)	Rural	10	1992

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,B A	36	Higher Secondary	English,Hindi	195	195
UG	BSc,B Sc	36	Higher Secondary	English,Hindi	225	192
UG	BCom,B Com	36	Higher Secondary	English,Hindi	75	75
PG	MA,M A	24	Graduation	Hindi	30	30
PG	MA,M A	24	Graduation	Hindi	30	30
PG	MA,M A	24	Graduation	Hindi	30	27
PG	MA,M A	24	Graduation	Hindi	30	30
PG	MSc,M Sc	24	Graduation	Hindi	25	25
PG	MSc,M Sc	24	Graduation	Hindi	25	25
PG	MSc,M Sc	24	Graduation	Hindi	30	20
PG	MCom,M Com	24	Graduation	Hindi	30	30
PG Diploma recognised by statutory authority including university	PGDCA,P G D C A	12	Graduation	Hindi	45	45

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	6				0				13			
Recruited	0	0	0	0	0	0	0	0	8	1	0	9
Yet to Recruit	6				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	3	0	0	3
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				7
Recruited	1	0	0	1
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	1	0	6
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	1	0	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	4	0	7

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	19	0	0	0	19
	Female	14	0	0	0	14
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	19	0	0	0	19
	Female	26	0	0	0	26
	Others	0	0	0	0	0
PG	Male	118	0	0	0	118
	Female	268	0	0	0	268
	Others	0	0	0	0	0
UG	Male	555	0	0	0	555
	Female	851	0	0	0	851
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	70	79	65	72
	Female	74	87	92	85
	Others	0	0	0	0
ST	Male	50	58	52	41
	Female	62	76	87	85
	Others	0	0	0	0
OBC	Male	514	523	559	487
	Female	531	663	773	751
	Others	0	0	0	0
General	Male	6	8	12	8
	Female	10	12	20	18
	Others	0	0	0	0
Others	Male	1	1	1	0
	Female	0	3	1	1
	Others	0	0	0	0
<b>Total</b>		<b>1318</b>	<b>1510</b>	<b>1662</b>	<b>1548</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	09	09	09	07
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	09	09	09	07

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1759	1548	1662	1514	1322
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
494	494	494	439	396



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
480	533	600	489	444

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	10	10	10	06

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	35	35	31	27

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 20**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.229	10.0094	1.658	61.00	15.17

**4.3**

**Number of Computers**

**Response: 30**

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## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

As per the norms of the University and Direction of the Department Higher Education C.G. the session usually begins from the month of July. It starts with a get together program for fresher's in which they are introduced to the institution with its vision and mission. They are made aware of their courses curriculum and outcome, achievements of the college, code of conduct of the college, expectations of the college etc. They are also made aware of the university enrolment and examination procedures and academic calendar. The teachers also plan their activities as per a college calendar which is designed on the guidelines of university and calendar issued by department of Higher Education, Govt. of Chhattisgarh. The curriculum is designed by the affiliating university i.e. Pt. Ravi Shankar Shukla University Raipur (C.G.). The teachers plan well and execute their lessons and keep track of the same in their daily diary. A well planned mechanism has been developed by the institution to monitor the teaching learning outcome. Frequent meetings are held with the principal on the curriculum delivery. ICT (information and communication Technology) classes have been planned according to the curriculum and followed by the teachers in their respective lecture sessions. ICT helps in keeping the students updated with the curriculum and enriches the teaching-learning process. Apart from conventional chalk & talk method the curriculum is delivered with the help of class room seminars, projects, field projects, educational tours and conducting guest lectures. For effective implementation of the curriculum, joint efforts are made by all faculty members, head of the institute and the students. In the beginning of the session, various committees are formed by the principal. Some examples are as follows –

- A consolidated time table of three faculties is framed by the time table committee and displayed on the notice board of college/departments and also uploaded on college website.
- Regular meetings are taken by various committees to distribute the academic and extra-curricular activities.
- Attendance registers and daily dairies of the teachers are regularly reviewed by the principal.
- Teachers visit library and use internet regularly.
- Unit test and other examinations are conducted strictly as per academic calendar.
- Taking extra classes Advance learners.
- Giving extra attention to the slow learners.

Further to have assessment of student's performance mid-term examination and pre-university examinations are conducted. It is compulsory for students to appear in those examinations. The performances of the students are monitored and necessary steps are taken to improve the performance by discussions during lecture sessions. Wherever necessary extra classes are arranged for weak students. The routine time table also has provisions for tutorial classes and remedial classes.

yoga teacher. Also, NSS camp of 7 days is scheduled every year to make them aware of social activities. NSS activity includes blood donation, tree plantation, Swachhta Abhiyan etc. Spoken tutorial classes are

also scheduled for the betterment of the students so that they compete with the competitive world after the completion of the selected course in the institution.

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

We have to strictly follow academic calendar sent to us by the Department of Higher Education. We get fix timing for all the programmes of the year. Admission is completed by 15 August. There after classes begins. Timings for quarterly exams and pre final are also given. Pre final exam prepare students to get idea of the question papers, they could face in the final exam. Sport, and NSS camp timing are also fix in the academic calendar. All the teachers and students get sufficient time for all the necessary activities for the whole year.

- 1.The college conducts two internal examinations as per the academic calendar.
- 3.The question papers are made by subject teachers of the concerned department.
- 4.The Examination Committee of the college conducts the examinations by employing all the teachers of the college as invigilators.
- 5.The evaluation of the internal examinations and the viva/interview is done by the college teachers themselves.
6. NSS camp of seven days takes place in near about time given in the academic calendar.
7. Sports and cultural programmes also takes place in the given time.

File Description	Document
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1.Academic council/BoS of Affiliating university
- 2.Setting of question papers for UG/PG programs
- 3.Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
- 4.Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

#### 1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

##### Response:

The institution runs courses on environment in all the UG programmes, (B.A. B.Sc. B.Com.) on above mentioned topics. There is a compulsory paper on environment in first year of all the programmes, however students has to pass this paper once in three years. There are also courses in M.A. Political Science related to Fundamental Rights, Fundamental Duties, Directive Principles of state policy, Human Rights, environment Gender Equility, Women issue etc. We also conduct different activities relating gender issues, Environment and sustainability, Human Values and Professional Ethics. Some examples are as follows :-

- NSS and YOUTH RED CROSS team engage the students in community service programmes like blood donation, health check-up camps, meditation, cashless programme etc.
- The college has Career guidance cell which organises lectures and other programs on professional ethics.
- Our curriculum recommends foundation course which emphasizes on, environment studies and wild life conservation.
- This course is a part of the syllabus which is common for all the faculties for value based education.
- Personality developments classes are conducted to promote value based education and develop social moral value among students.
- The college motivates students to opt for self employment. the Cell also provides guidance to students on employment.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

#### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 34.6

##### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	04	02	02	02

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 9.38

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 165

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** E. None of the above

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** E. Feedback not collected

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 204.07

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1759	1548	1662	1514	1322

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
815	815	815	725	655

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
494	494	494	439	396

#### File Description

Average percentage of seats filled against seats reserved

#### Document

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

**Response:**

Quick learners are identified through their performance in examination, interaction in classroom and laboratory, their fundamental knowledge, concepts understanding and articulation abilities etc. The college promotes independent learning that contributes to their academic and personal growth. Advanced learners are provided with additional notes. Remedial classes are organized to clarify doubts re-explaining of critical topics for improving performance. Poor performance due to frequent absenteeism is dealt by sending SMS and registered letters to the parents of such students, Appropriate counseling with additional teaching, eventually helps students to attend classes regularly,

All the Faculty members are engaged in the tutorials .The head of the department allots a batch of student for every staff member and monitor the effectiveness of the tutorials.

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 195:1

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

We in M.V.V. Govt. P.G. College Bhakhara believe in the adoption of student centric methods to enhance students' involvement as a part of experiential learning, participative learning and problem solving methodologies. Learner centric method such as group work, role play, project work, field visit, industrial visits, debates, seminars, presentations are employed to make teaching and learning more effective. Educational trips are organized at departmental levels. All departments organize guest lectures by eminent personalities to develop the student to learn on their own. The topic from syllabi is chosen and allotted among students for presenting seminars. The students themselves study the topics and take the help of teachers to prepare the seminar paper and also power point presentations. Students are encouraged to prepare charts, posters and models. Practical of various subject of science, commerce and language develop technical skills among students. Project works done by student of M.A (Economics) and M. Com. To enhance the practical knowledge with innovation, we do encourage our UG students to make some mini projects from I year onwards.

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

**Response:**

To provide the best education through the easiest means we use modern facilities of learning which is through computer and internet. We have a ICT room, where all the facilities like projector, computer and internet are available. All the Professors from different departments use the ICT facility. It is also used for teaching of competitive examinations, where teachers demonstrate them how to fill exam forms, how to solve papers online and other tricks to crack the exams. Although one ICT room is not sufficient for the large number of students of our college, we try our best to provide them chance to participate in the teaching and learning in the ICT room. Most of the research and study material is available online today. All PG classes are being taught using PPTs. ICT leads to improved student learning, enhancing presentation skills and improving capabilities for innovation. Integration of technology to education has a significant positive impact on students' achievements. Experiential Classroom learning through ICT is a boon for students as they listen to the teacher and at the same time receive audio-visual information through power point images. The engaging participatory activity makes learning interactive. Computers reduce time spent on mechanical tasks such as writing, rewriting and producing graphs and other diagrams. Internet based learning can be carried out using just smart phones. The institution's faculty share notes, assignments and tutorials through internet. The evaluation process has been completely revamped in the college with increased use of ICT. PG students give power point presentation in their continuous internal assessment seminars, project presentation and viva voce. The college Library has been automated for upgrading learning experience.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

**Response:** 68:1

#### 2.3.3.1 Number of mentors

**Response:** 26

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 27.47

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 75.33

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	7	7	7	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 0.78

##### 2.4.3.1 Total experience of full-time teachers

Response: 7

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

The college has undertaken following steps for transparent and effective assesment mechanism. The Principal frames the examination committee and appoints a senior professor as coordinator for examination and a few examination committee monitors for internal assessments related activities throughout the year. The records of internal assessment are kept in the examination department andrespective academic departments.

Important circulars and notices regarding the examination program are displayed on the college

notice boards. For internal assessment, the college takes class tests, unit tests, and monthly test of the students. The programs of these internal valuation test is designed by Higher Education Department of the state in academic calander and the college follows it strictly.

In semester examination (i.e. for PG courses) we conduct internal assessment examinations as per Pt, Ravishankar Shukla University Raipur (C.G) rules. To maintain transparency, the assessed answer sheets and marks of term examination are displayed for students in their classrooms. The model answers are discussed with the students **Laboratory practical:-** .practical of various subjects of science assess the understanding and applications of those subjects. The students are informed about the system beforehand.

The overall performance is reflected in their practical marks.

Masters Programs like M.A (Hindi), M.A (Economics), M.A (Geography),M.A (political science), M.sc (Botany) , M.sc (Zoology)M.sc (Mathematics) and PGDCA, DCA have semester system. Multiple choice Questions, PPT, chart making etc. are internally assessed for the above subjects.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

College level Grievance Redressal committee looks after college level grievance related to academic and non academic matters. After internal assessment, answer sheets are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation . The head of the department primarily redress all grievances about evaluation, including the internal assessments marks awarded to the students. In case of dissatisfaction, the same is put before the principal. The committee appointed by the principal looks after such grievance and redress the grievances related to the Annual/Semester university examinations are resolved by proper communication with the Examination dept. Pt. R.S.U Raipur(C.G). Examination Grievance Redressal Mechanism is as follows-

1. Student raise the grievance to examination grievance Redressal cell.
2. Concerned subject teacher looks into the matter.
3. Matter is kept in front of the Committee.
4. Analyses the grievance.
5. Suggest a solution to the Student.
6. Solution is accepted by Student.
7. Grievance is resolved and Action taken recorded.

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

**Response:**

The programmes offered by the institution are uploaded in the institutional website .The syllabus of each programmes prepared by the affilliating university i.e. Pt. Ravishanakar shukla University Raipur (C.G.) is communicated to the students by the teachers. The teachers also council the students about the specific area for which they are going to be admitted. The teachers of every department instructs the student that at the end of each programme, what they are supposed to gain. The program outcomes of all the subjects are clearly made known to the students. Every course has specific set of objectives which are approved by the board of studies of the Pt. Ravishankar Shukla University (C.G) The copies of the syllabi are in the college library for students. In the beginning of the academic year the students are made aware of the learning outcomes through the principal’s address in the form of induction programme.

File Description	Document
Past link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant course through direct and indirect method. At the end of each semester and year University conducts Annual/semester University Examination . Based on the results published by the University the course outcomes are measured.The assignment are given to the students for which students refer the text books and good reference books. The question asked in assignment are mostly aligned with course

outcomes of the respective subject. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject. Alumni survey is an important assessment tool to find out level of attainment of POs. We conduct alumni survey once in a year. The college provides opportunities to students to exhibit their understanding through seminar presentation, short quizzes, objective questions, home assignments, open book test etc.

The outcomes of the entire exercise is that the evaluation method does not become a hurdle while

evaluating students attainment of CO, PO and PSO of particular course. The student can optimally express their knowledge and enhances their confidence. The college follows the evaluation pattern prescribed by Pt. R.S.U Raipur (C.G). This type of evaluation includes term end semester, practical and annual examinations conducted at the end of the course. These examinations and results also measure the

File Description	Document
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 80.54

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
435	166	263	277	205

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
435	235	399	309	268

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 11.11

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 01

**File Description**

**Document**

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0



**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	08	05	03

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Our Institute is actively engaged in enriching our goals and objectives. In this regard our teachers are thoroughly working in the direction of increasing GER of our locality .The career guidance cell of our college give guidance to our students (all faculties) for job oriented competitive exams. Also, our faculty member from science stream provide guidance to student from local community who are appearing in 11th and 12th board exam. The teachers spare time for the students appearing in exams like PET, PMT, NEET, JEE, etc. Similarly , teachers from commerce faculty are also conducting guidance and counseling classes for 11th and 12th appearing students for CA/CPT/ICWA etc . students of our college have excelled in NET and SET exams. Dr. Bhuwal sing thakur, Mr. Dinesh Kumar Nag, Dr. Pradeep Kumar Jangde and Mr. Ramkishore Yadav from diffrent Departments of our college have been running a project with the name ANJORE in which students not only from college but also from the surrounding areas are guided for these exams. We are proud to declare that eight students from ANJORE have got selection in NET and SET exams. In commerce department students are given practical knowlege of the subjects by giving them field work and project work. There is an ICT room, witch is used by all the professors for online teaching. Professors also take help of youtube, zoom, google meet, teachmint, ect for better understanding of the students.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years****Response: 0****3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 01

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 2.33

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	04	06	02	07

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.33

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	0

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The college administration and the faculty members are activity engaged in conducting extension activities. These activities are extensively focused on social issues so that the students and citizens from local community get benefited of these activities. These activities' are also helpful in their holistic development.

The NSS team of our college is very active and has a good link with the community. Various programs have been conducted under the banner of NSS to aware students as well as local people like cleanliness programs, health awareness camps, personality development programs and other issues like Bank ATM fraud, problems faced by farmers, water testing camps etc.

The faculty members also engage themselves by conducting special lectures to the school going students.

In this respect we are running career guidance classes for PET, PAT, NEET, PSC, UPSC and other competitive exams. Students from commerce and zoology department have selection in these exams. Dr.

Bhuwal sing thakur from Department of Hindi has been running a project with the name ANJORE in which students not only from college but also from the surrounding area, were guided for these exams. We are proud to declare that five students from ANJORE have got selection in NET and SET exams. As an extension work some of the students of our college have provided their services to the Government schools nearby their residence during the strike of school teachers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 28

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	13	15

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 0

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 0

#### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****Response:** 0**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The institution is nearly approaching to provide adequate facilities for teaching and learning. It owns its own building since year 2012 with ground floor and first floor, availing infrastructural facility as under -

17 classrooms – having seating capacity of 60-70 students.

A new Building with 06 Big halls where 02 halls are laboratories, came into existence in the year 2017. This has been a great help for accommodating classes.

5 laboratories – Equipped with adequate lab resources along with computing facility.01 Computer Lab.

1 library – with availability of 15000 and more books (reading-learning resources) along with a computer and reading room facility.

1 Hall – Equipped with projector and computer.

1 NSS Room .

1 Principal Chamber – with CCTV monitor and system. 2 Desktop

1 UGC/IQAC Room - With one computer and 1 laptop and 2 Desktop and printing/scanning facility along with internet .

12 Department - with 8 Post Graduate departments along with classrooms.

1 Staff Room – with adequate capacity.

1 Office – With student section, store and three computers for office work.

1 shaded cycle stand – with Watch Man serves at office hours.

The available infrastructure is not sufficient to meet the increasing number of students enrolled in the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.****Response:**

The college has a regular post of Sports officer. Although at present the post of sports officer is held by our English teacher. For indoor games we provide carom, chess etc. and for outdoor games we facilitate badminton, Cricket, volley ball, throw ball. The college has sufficient equipments for athletics too; we facilitate students with running, disc throw, shot put, javelin throw, kabaddi. The institute provides ample opportunities for sports and extra-curricular activities. The college organizes cultural programmes, debates and quiz contests, through which the students are given opportunities for expressing their inherent creativity. The departmental association hold various programmes to motivate the students for public speaking and to develop their communication skills. The sports department, N.S.S., Red-Cross unit cater not only to the physical health, but also work for the mental well being by organizing and inviting yoga, meditation experts to stimulate students with mental awareness. There are outdoor games facilities available in the institution. The institution's Youth Red Cross Society conducts activities related to health and hygiene. The N.S.S. unit of our college is actively discharging its aims and objectives. Many camps and social activities are conducted by NSS. NSS Students have active participation cultural /social activities on various occasions and participate in the activities

organized to propagate the government schemes like Swachha Bharat Abhiyan, sweep plan, aids awareness program, Tree plantation, blood donation, health camp, financial awareness etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)****Response: 5**

## 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 179.85**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.22917	19.09745	4.43762	8.75587	49.52295

**File Description****Document**

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college lacks in automated library management system. One of the reasons beyond this is lack of regular librarian in the institute for last 5 years. It is managed temporarily by the in-charge Mr. Ramkishore Yadav, Assistant Professor (Political Science) and a book-lifter Mr. Deepak sahu. The college being situated in rural area, most of the students admitted to our institute belongs to low economic profile. The college administration does its best to provide all the available facilities to our students. Library being the core of education needs is considered as important facility for teaching & learning. The per day usage is approximate 50, which goes to more than 150 also many of the days. A Time table is designed for the issue of books for all classes in a week. The record of issued books is maintained manually. All the department heads are advised to provide the list of requirement of books. The records of books purchased are maintained and verified by the stock verification committee every year.

**File Description****Document**

Paste link for Additional Information

[View Document](#)**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership

- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 0

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 00

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

We lack wifi facility in the campus due to technical issues. Although we are using jio wi-fi router to avail

internet facility and to fulfill our needs. The router we are using covers one fourth of the ground floor which includes Principal chamber, IQAC, Library and office. The Chhattisgarh Infotech & Biotech Promotional Society (CHIPS) has installed a wifi device in the campus, but it is not in its working conditions due to some technical issues. Initially when the college was running temporarily in mangal bhavan a land line connection was provided by BSNL to the college. After the construction of new building the college was shifted to the present location where the BSNL connection is yet not received. The administration is doing correspondence with the BSNL officials for the availability of land line connection.

4.3.2. Student – Computer ratio (current year data)

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 59:1

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 17985300.84

#### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
122917	1909745	443762	875587	4952295

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The college administration formulates committees for physical maintenances and verification. Annual Internal audit is taken up by such committees. College has adequate infrastructure which consist with 17 class rooms, 5 laboratories, 1 Projector Equipped Hall, 1 girls common room, principal chamber, staff room, office and library, washrooms, water-cooler, for all these there are incharges who look after their mantence. for any damage or wear tear matter is reported to the principal. College has an active monitoring system by CCTV at different places in the college.,for which maintenance is done regularly.. Student welfare schemes such as scholarships facility and information regarding reservation in the admission to any class is also mentioned prominently in the prospectus. For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look-after the various academic, cultural and literary activities. Grounds for batminton, table tennis, volleyball, kho-kho and criket are also available. two to three employees have been apointed to look-after these grounds.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 93.18

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1474	1400	1414	1484	1435

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 8.59

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	21	263	390	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 9.17

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 44

File Description	Document
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 10.17

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	03	05	00	00

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	14	17	08	06

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0



File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

#### Response:

Every year college constitutes student council. The member of student council actively participated in cocurricular and curricular activities of college, under the guidance of professor in charge. The aim and object of formation of student council of the college is to promote the all round development of student in academic and administrative level.

Students actively coordinate all the cultural activities and important functions of College during the session organized by college like annual cultural day, teachers day, jayanties of national figures, other activities. They help in maintaining discipline, conducting program during practice and annual day functions. NSS activities are coordinated with large participation by students and under the guidance of NSS in charge every year. NSS to inculcate awareness of social problems, and swachhata abhiyan in college premises as well in different villages and areas of cities by the students. An annual Magazine - Prayas is published every year with the help of an Editorial Team comprising of student members and faculty advisors. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetries.. Their is a professor incharge to guide the students in the smooth and effective functioning of the diffrent activities. Students shows leadership in organizing various college and intercollegiate, sports activities. They coordinate and promote participation of students in college sports festivals.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	17	09	09	09

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

Alumni network by itself is one of the best professional networking platforms that helps in maintaining socio-cultural and educational harmony between society and institute to strengthen their relations. The Alumni association of our college is in the process of registration. The first Alumni meeting took place on 21-12-2018 in which Mr. Premchand sahu was elected president, Dipak Kumar Vice President, Miss. Sheshkumari Secretary and Miss Shakuntala Deputy Secrecary since than there was a little gap, but now from 2020 onwards there have been three to four meetings and it is likely that within a week its registration will be completed.

Alumni will play an active role in carrier guidance and guide students in their areas of expertise. Alumni are a huge talent pools whose guidance may be beneficial to many students .

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

The visionary statement of the institution is “*Tamso Maa Jyotirgamay*”. The phrase is taken from *Brahadaramyaka Upanishad*, it is one of the main Upanishads and one of the first Upanishadic scriptures of Hinduism ,It means “*Lead us from darkness to light*”. The institution intends to develop quality education as well as moral values among students so as to make them a responsible citizen of the nation.

The Mission of the institution adopts to justify our vision which is -

- To provide quality education to students to enable them face the challenges of the world with courage and confidence. **Quality education**- is ensured by adherence to the academic calendar and Transparency in the admission process, exam management, grievance redressal process assures quality control. The college offers a number of program options. The selection of a program of choice ensures academic curiosity, interest, good performance and hones research instincts .
- To make them socially responsible citizens. A value system, based on the tenets of humanism is reflected in the sensitive, intelligent, peace loving disciplined ethical students of the college. This is the hallmark of students leaving the portals of the college. Such future leaders are the dire necessity of the country, and the college grooms students to be leaders.
- To transform the student into a balanced individual through a wide variety of curricular, co-curricular and extra-curricular activities. Preparing students for facing the competitive future is done by the Career placement cell. Contribution to national development by ensuring equity, social justice

On the whole, our institution leads towards the three dimensions of the core values that are academic excellence, personality development and social orientation of the students.

On the part of planning, our institution is enriched with eminent faculties who have active participation in the decision making process. As the institution is located in rural area the teachers take care of the language of communication especially for the students. Various community services are also provided time to time in collaboration with the local people.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

There is an active involvement of each and every staff member, not only teaching but class 3 and 4 members are also involved in various responsibilities. The institution is acting like an active mechanism to work together. Faculty helps to create quality policy to ensure result development.

Admission , teaching, annual examination are the most important activities of the institution in which each and every staff member is engaged and having various important responsibilities to conduct them successfully. Initially two to three staff council meetings are organized prior to the Admission in which various committees are formed to match with the need of important functions for the whole year

**Admission Committees** are formed in every academic session by the Principal in consultation with the heads of departments. A decentralized and participative process is followed throughout as there is clear division in areas of work. For admission in each class a separate committee is formed. After proper verification of original documents, the committee signs and forwards the forms for the payment of fees. An Undertaking about following the rules of the college and not getting involved in ragging or any indiscipline is also collected, signed by both the candidate and parent.

Each HOD ensures completion of syllabus in time, in accordance with the Academic calendar. The Principal takes meeting of HODs and gives instructions according to the need.

The annual examination is held in three shifts and each shift has one center superintendent and one or two Asst. center superintendent, class three and four staffs are also having various important responsibility in each shift. There are distribution of various responsibilities such as receiving question papers from university, Handling safely in police station and timely supply of question papers from police station to exam center, arrangement of answer sheets, seating arrangement, distribution of admit card and downloading and arrangement of admission sheets. In this way various committees are formed to perform all these activities during examination. In this way each year annual examination is conducted successfully as each and every staffs of the institution works together.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:**

**Perspective/Strategic plan and Deployment.**

Institutional plans are prepared by all the departments all the college in these plans are incorporated in the academic calendar from the very beginning of the session. Our college is situated in backward area where, most of the students take educational qualification as the key to jobs. Our college is determined for holistic development of the students along with enhancing job a opportunities for them

The principal conducts regular meetings with the department heads, convener of different subcommittees, and student council representatives to discuss the plans and policies and their effective implementation with different objectives in mind, SWOC analysis is made and then strategic areas of formulation are found by concerned agencies to implement the same. The feedback of the students in the classes is discussed in the meetings at the principal chamber.

**Some of the salient features of our plans are:-**

- 1.Enhance number of courses for the benefit of the students.
- 2.Make effective use of e resources in teaching learning process.
- 3.Develop effective surveillance system.
- 4.Upgrade infrastructure facilities.
- 5.Establish e class room, seminars halls.
- 6.Augment the laboratory.
- 7.Maintenance of building and equipment.
- 8.Enhance number of ICT rooms.
- 9.Strengthen teaching of subjects for competitive exam.
- 10.Strictly follow code of conduct for students and teachers.
- 11.Feedback analysis committee to review the feedback received from feedback.

**Deployment.**

The college is committed to provide conducive atmosphere for all the academic and overall holistic development of the students. This is being ensured:-

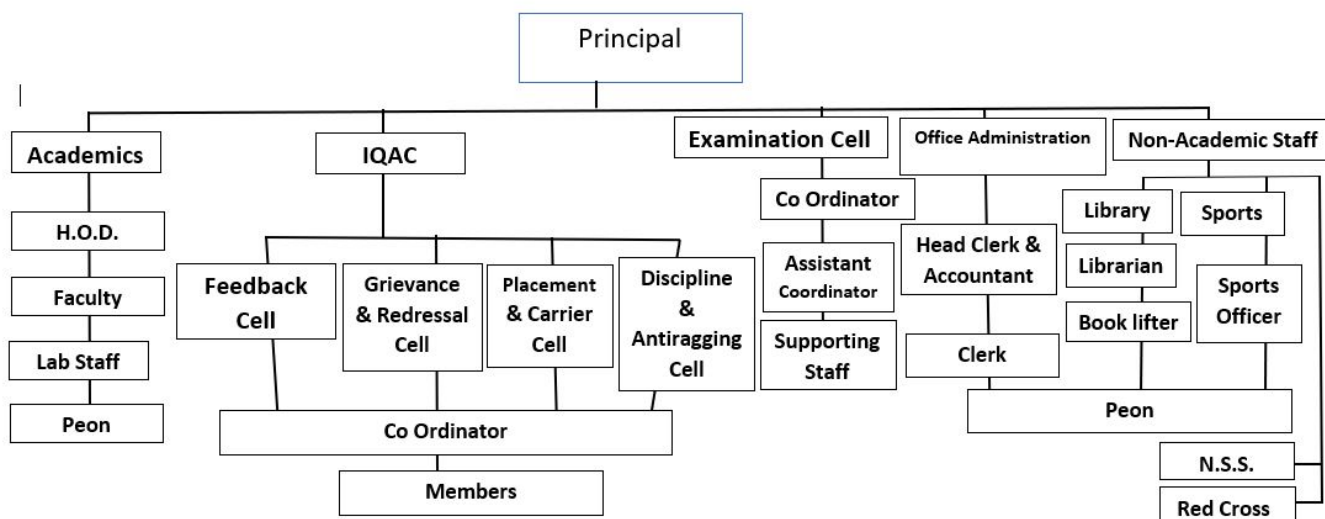
- 1.The college has introduced one UG course (BSC CS) and three PG course (MA POLITICAL SCIENCE, GEOGRAPHY, MSC MATHS) on the demand of the student's
- 2.Priority is given to merit in academic admission appraisal.
- 3.Active IQAC (Internal Quality Assurance Cell).
- 4.Encourage students to participate in all the curricular and extra-curricular activities
- 5.Feedback of student is taken.

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Response:**

Our institution has well defined organizational hierarchy. Chief administrator of the college is principal, who coordinates all the activities of the college, like Staff Council, Head of the various departments, IQAC, sports officers, Librarian and Faculty in charge of all the committees of the college report to the Principal to carryout the functions of the college. various agenda, and issues are discussed and resolved with consent of the the Principal, who also monitors all the functioning of the college.

Organogram-



1 Academic –

HODs of different departments have been given the responsibility of maintaining time table, labs and class rooms. They have also been directed to plan and implement programs according to the vision and mission of their department. Faculty members and lab staff have to follow the time table and help HOD's in running the department's smoothly.

Admission

Admission in different classes are given under the by the admission committees following the admission procedure issued by the department of higher education and the affiliating University i.e. PRSU.

1.IQAC-

The responsibility of generating quality consciousness in all dimensions has been given to IQAC

It is the think tank of the college and takes firm quality initiatives through various committees. Feedback cell collects and analyses feedback all stakeholders and IQAC implements the action taken on feedback though the administration.

IQAC also keeps watch on the followings :-

1. Academic calendar to be followed and completed within scheduled time,
2. feedback of stake holders
3. projects and class room seminar for students

4. extra class for slow Learners
5. use of ICT
6. literary and cultural activities and competitive exam preparation for students
7. yoga and sports class for students
8. college magazine to be published in time.
9. Extension activities, seminar and conference during the session
10. There must be at least 4 IQAC meetings in a year.

**Examination cell** follows the academic calendar, observes that all the internal exams including Unit tests, quarterly, half yearly, be held in time and makes arrangements for semester and annual examinations

Discipline and anti- ragging committee along with grievance and redressal cell helps in maintaining a co-operative and congenial environment in the campus

Accounts section of the Office of the principal takes care of salary, pension, fees, and distribution of notices and manages finances.

Books are regularly added in the library. Sports facilities for, basket-ball, cricket, athletics, foot-ball and table- tennis are made available to students every year.

NSS unit of the college inculcates human values, discipline and social commitment in the students.

Youth Red Cross of the institute organizes various events to motivate students for enthusiastically participate in government plans like SVEEP, Swachha Bharat Abhiyan, celebration of National days, events and contribute in national development

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

To get best of the employees it is must to keep their morale high for the same the college adopts several welfare measures. By frequent interaction the mental and physical health of the employees of the college is taken care of. The welfare measures for teaching and non-teaching staff are as per the rules of government and are as follows:

##### Teaching staff-

A well maintained work place i.e. staff room, class-rooms.

Hygienic working environment to keep them physically fit.

Casual leave, Medical leave, Earn leave as per Government rules. Duty leaves for performing government work.

Vocational leave based on academic colander.

Special casual leave for attending conferences/ workshop/ training program and for conducting of practical examination

Medical reimbursement.

Maternity and Paternity leave for faculty

. Additional increment after Ph.D. degree.

Annual increment.

Group insurance facility

Health facility Loan facility



Childcare leave

**Non-teaching staff-**

Medical reimbursement.

Festival advance

Group insurance

Casual leave, Medical leave, Earned leave and duty leave as per government rules.

Maternity and Paternity leave

Health facilities Annual increment Loan facility

Child care leave

In frequent meetings Principal interacts with staff in a cordial environment which motivates the employees to work efficiently and maintain discipline.

Frequent health camps are organized for employees to take care of their health and well beings.

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 0****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response: 28.89****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	02	04	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

A performance appraisal is a systematic and periodic process that assesses an individual employee's job performance and productivity. A well-designed appraisal system can provide immense benefit to an organization. Performance appraisal encourages accountability and responsibility among the employees. Responsibility and accountability should be aligned at every level of the organization. It improves the

performance of the employees. Performance appraisal allows organizations to inform their employees about their rate of growth, their competencies, and their potentials. Every regular teaching staff has to fill up and submit his/her C.R (confidential report) every year. The principal of the institution checks every CR of the teaching staff, marks his opinion and sends to the department of higher education for further actions. Teachers also fill API. All the teaching faculties of the college maintain their working report according to the works assigned to them along with the Leave statement of each month. In case of any circumstance that causes the assigned work undone, it is immediately recorded in the diary and reported to the principal for further steps. Those diaries are submitted to the Principal for inspection and further strategies are adopted where necessary. The regular process of evaluation and appraisal system improves the working culture of the institution and helps the Principal to provide required support and guidance for better performance. There is a performance appraisal system for non-teaching staff who has to fill up and submit an C.R. (Confidential Report) every CR of the non-teaching staff, marks is opinion and send them to the commission, department of higher education for further actions.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

External audits are conducted by Auditor General (AG) office while, departmental audit is conducted by a committee appointed by Department of Higher Education. The institution conducts both internal and external audits regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to Govt. ,P.D., A.F. ,Janbhagidari, AND Self Finance The college accountant prepares an income-expenditure sheet under the guidance of the DDO of the College every month and it goes to the Treasury for passing of those bills. Besides it, each department/section maintains a stock register which includes the records of all kinds of purchases done by the college. The auditing of the stock register of each department is done by teachers.

IQAC, Govt./ Non-government Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant.

Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher education and the officials of Accountant General office. The last government audit was done in 2008.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

#### Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during

the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The Principal/DDO ensure that the fund is utilized for the specific purpose for which it has been obtained. The sources of funds for the college are allotted from the state government, another source of funds for development of college is Janbhagidari Samiti (Sthaniya Prabandhan Samiti). From Janbhagidari Samiti necessary funds are received after the approval of the committee. DCA & PGDCA Course of our college are run by self-finance. All the expenditures of these departments are made with the fees collected from the students. College adopts all the rules and regulation of Chhattisgarh Government for utilization of funds. On priority basis, according to the budget, quotation tenders are invited by the college and it is opened before the Purchase Committee of the college constituted by the Principal. Later, college office prepares a comparative chart of articles and on recommendation of purchase committee, Principal issues purchase order for utilization of funds. On receipt of articles, it is distributed to respective departments as per the requirement. Self-finance fund is transfer to the respective department, while non-government funds are utilized to fulfil various day to day requirements. In last five year college ensured optimal utilization of funds received from various resources

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

IQAC has been vigilant about the upgradation in the teaching learning process according to the need of the students. It has always stressed the use of ICT for better teaching and learning. with its efforts we have been successful in adding some new courses and programmes .

1.B.Sc. C.S. and five P.G. programmes have been introduced in our college, as the IQAC found that a number of students were interested in these subjects. The frequency of tests have been increased . tests are taken in two patterns , first one is according to the University syllabus and question papers, the second

one is to practice for competitive exams where multiple choice questions, tests their knowledge, short answer type questions tests skill of writing answers to the point, where as essay type questions tests the thinking and analytical process of the students.

2. Use of technology for teaching learning process in the last two years with was difficult or impossible for the students to attend offline classes, so IQAC of our college arranged platform for online classes. Teachers were encouraged to invite students online, prepare online portals for higher educations (youtube) were prepared that benefited students.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

On the initiative of IQAC, the institution reviews and implements teaching learning reforms.

- Maintain record about the quarterly attendance of students.
- Unit tests, quarterly and half yearly exams, oral tests and pre-final exams regularly conducted.
- Workshops, guest lectures, debates are also arranged.
- On the initiative of IQAC, the institution reviews and implements teaching learning reforms.
- Maintain record about the quarterly attendance of students.
- Unit tests, quarterly and half yearly exams, oral tests and pre-final exams regularly conducted.
- Workshops, guest lectures, debates are also arranged.

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

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## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

It is a matter of pride for us that despite been a backward region, number of girl students is higher than the boys. It was the motive of the government when the college was established to encourage education of the girl students. The performance of our college has been excellent in attracting girl students. Since last five years not only the number of girl students is higher than the boys but also their performance in the examination out graded boys. There has been a common room for girls. We have done our best to gain confidence of the people in the village s all around. to send their daughters to the college without any fear of usocial elements. A women harassment investigation cell has been working in the leadership of Dr. Kavita Vaishnav for the last five years and we are proud to say that not a single case of women harassment has been registered since then. Another important reason for this is, that the principal of our college for the same period was also a lady.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Waste Management Waste is an obvious pollutant, contributing to landfills and toxins which harm the earth's soil and atmosphere. Keeping this in mind, the waste material in college is segregated into biodegradable and non-biodegradable wastes, and as toxic and non-toxic wastes in the laboratories. Indiscriminate use of chemicals is discouraged during practical classes and college does not have permission to use radioactive substances in its laboratories.

- **Solid waste management:-** Solid wastes are dumped into specific area whereas biodegradable wastes are dumped inside the pits and non-biodegradable wastes are given to the firm to recycle them.
- **Liquid waste management:** - Liquid waste as wasted water is provided to plants planted outside the college. Liquid waste from the points of generation like the canteen and toilet etc. is let out as effluent into a proper drainage facility and to avoid stagnation.
- **E-waste management :-** There is separate bin in the college where everyone can drop the unused or waste electronic stuff. These electronic wastes are dumped in the pit or sent for recycling.

**7.1.4 Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

**Response:** A. Any 4 or all of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**



### 5. landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>

### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** E. None of the above

### 7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

The college belong to rural area and we have a gift of exclusive environment which promotes tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities in the institution. Many students get admitted to the college, who belong to a different religion, linguistic community, and socio-economic background

Our institute has a common culture to celebrate days of national importance. In this sequence we celebrate death and birth Anniversaries of many of our known Indian personalities. Every

year independence day and republic day is celebrated in a traditional manner. On the occasion of birthday of Dr. S. Radhakrishnan all the teachers and students gather to celebrate the birthdate of our former president. On 2nd of October we celebrate the birthday of father of nation "Gandhiji" and former prime minister Lal bahadur Shastriji. In this occasion many competition like slogan writing, speech, Patriotic songs etc. are organized. The department of Hindi organizes various competitions on the occasion of birth anniversary of Tulsi Das, Premchand, Pt. Dindayal Upadhyay etc. On death anniversary of Gandhiji every year we keep moment of silence for two minutes. 2nd October is also celebrated as Swachhata Diwas . The faculty of science celebrate National Science Day on 28th of February. The department of political science organized Constitution Day on 26 November every Year.

Administratively, the institution ensures that equality, justice and the dignity of all individuals is maintained and inclusiveness and camaraderie is maintained. The college has formalized and institutionalized an a Grievance Redressal Cell, and a Women Harassment Cell. The Students union and all student bodies maintain a liberal democratic outlook

Benefits of reservation during admissions; scholarships; fees; free books and others are meted out with largesse towards the less fortunate in the socio-economic spectrum. This helps to maintain empathetic harmony.

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

The preamble of the constitution states that citizens of India shall get justice , liberty, equality without any discrimination and also to ensure sence of fraternity, need of the day is development and grooming of students as accountable and responsible citizens. Our college aims at developing the qualites of true responsible and liberal citizen, through curricular and extract curricular activites

Fundamental duties, constitutional values and ethics for being a good citizen are part of syllabus in Political science in UG classes. Students also read aspect of Indian constitution , cultural values and diversity of Indian society are also part of course.

Sweep (Systematic Voter and Electrol Participation )..College plays an important role to make students aware of democratic values and Electoral process .The sweep programs ensures to register all students in electoral list .

#### **7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Our motive is holistic development of our students and we put our best efforts to make them responsible citizens and encourage activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. Celebrations of National festivals are organized regularly by the college, which inculcates innumerable aforesaid values among the students. Independence day is celebrated with enthusiasm and respect national flag unfurled by the Principal of the college with great honor. The Republic Day of India is celebrated in the college with utmost sincerity. The celebration starts with the formal hoisting of the National flag by the head of the institution along with students.

On the occasion of birthday of Dr. S. Radhakrishnan all the teachers and students gather to celebrate the birthdate of our former president.

On 2nd of October we celebrate the birthday of father of nation "Gandhiji" and former prime minister Lal bahadur Shastriji. In this occasion many competition like slogan writing, speech, Patriotic songs etc. are organized.

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The faculty of science celebrate National Science Day on 28th of February. The department of political science organized Constitution Day on 26 November every Year.

Women's Day (8th March) sees the organization of health camps and lectures on women, organized by departmental societies.

Teacher's Day (5th September) is celebrated with great interest by the students in all the departments of the college.

Hindi Divas (14th September) Competitions and programs are organized by the Hindi Society. NSS Day (24th September) is celebrated by the NSS unit.

SVEEP (Systematic Voter Education and Electoral Participation) programs of the state are organised in the college . A number of programs were conducted on and off campus to raise awareness about citizenship rights and responsibilities.

**7.2 Best Practices**

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

## Response:

### 1. Best Practice I - Project 'Anjor'

#### . objectives

'Anjor' is a Chhattisgarhi word which means light. The basic objective of 'Project Anjor' is to spread the light of higher education in rural areas. It started from the year 2018. Maharishi Ved Vyas Government Post Graduate College is a college located in Bhakhara Rural Zone. 'Project Anjor' is special as well as successful program of the college. The College provides facilities of competitive examinations (NET-JRF, SLET, UPSC, Banking, Railway) for students of college as well as students of rural areas under this program. Besides this guidance provided to students for entrance examinations related to postgraduate and research in central universities of the country. Initially students guide for preparation of NET-JRF/SLET in hindi subject and expected out comes gave courage to our faculty.

#### ◦ Context

The environment of our college is rural. Most of the students are farmers in the disguise of the students. The students belonging to the farmer family have to play their active role in both the studies and the farming situation. Another specialty of this college that girls are dominating entity among the students. This college is like a boon for them. In this region higher education has been possible for the girl students due to this college. The main reason for this is that the rural farmer families of this area do not want to send their daughters away for studies. In such an environment, Project Anjor is successful attempts to give them various aspects of good academic environment to link employment.

#### ◦ Practice--

New Spandan dialogue series to be run under Project Anjor. In which students are given following basic information

- NCERT books , General Knowledge Books,
- New channel like Lok Sabha TV,
- All India News, Daily News Paper, Editorial Reading,
- Vigyan Pragati, Kurukshetra, Yojna, Chronicle
- Serials like Bharat Ek khoj, Pradhanamntri, Sanvidhan
- ,

were told during their graduation course . Besides of these teaches provides information about notes of Ignou and video and printed notes PG pathshala. The convener of this program is Dr. Bhuwal Singh Thakur (Assistant Professor Hindi) and his associate co-convener Dr. Pradeep Jande as well as Ramkishore Yadav (Assistant Professor Political Science) delivered lectures on various subjects from time to time besides of these lecturer some guest lecture **are also organized by convener and their team.**

In this series Dr. Hameed Khan (Director Path IAS Academy Raipur), Rajveer Singh Handa (Member Path IAS Academy Raipur) Mr. Jayesh Suresh (Head H.R.N.I.B.T., Raipur) delivered guidance to students for preparation of UPSC exam banking, railways exam respectively..

The most targeted preparation held for NET-JRF (National Eligibility Test/Junior Research Fellowship)

and Slate (State Eligibility Test) for Hindi subject. In this preparation Dr. Pradeep Jangde (AP) and Dinesh Nag (AP) delivered lecture for paper first teaching and research aptitude test however Main subject Hindi was taught by Dr. Bhuwal Singh Thakur. Dr. Bhuwal Singh Thakur prepared the Jawaharlal Nehru University M. Phil entrance exam.

◦ **Evidence of success**

Under Project 'Anjore' NET-JRF, SET and JNU M. Phil entrance exam preparation was targeted. Some expected outcome of this targeted program are discussed below

- MA students Dev Shree, Talsa and Keshari passed the NET exam.
- Teejan and Payal, aspiring participants from the rural areas of the college, have also passed the NET exam.
- Total 05 students have been cleared NET exam.

◦ **Problem encountered and resources required-**

Project 'Anjor' program is the committed approach to solve the basic problems of rural students. The main motto of this program is given below

- To aware of the career possibilities and challenges about carriers of rural students.
- To motivate the youth of rural areas for study in higher educational institutions
- Instill self-confidence among the students by bringing conscious awareness about continues changes in world.
- This effort will strengthen the mentor-mentee relationship.

Due to lack of awareness among students spread of learning process is very slow. To become it more impressive Class room should be digitalize for Career Guidance Cell. The project Anjors is not successful until fear that spread through on rural children about big cites is removed by our collective approach.

## **2. Best Practice II - Project Hariyar**

### **1. Objective-**

'Hariyar' is the word of Chhattisgarhi vernacular which means greenery! The basic objectives of Project Hariyar is-

- 1- To run plantation program in college as well as in the surrounding villages.
- 2- To acquaint the students with the pond culture of Chhattisgarh.
3. Throwing light on the interrelationship between greenery and agriculture.
- 4- To connect the youth with the nature contemplation embedded in the folk culture of Chhattisgarh.

Project Hariyar has been started from 2017. The expected results are coming out. This project is still in progress.

### **1. Context-**

The real nature of our college situated in the rural area is of farming culture. Awareness towards the environment is an important factor in lead agriculture forward. There is an important relationship between greenery and rain. The more the greenery is, the more the chances of rain will increase. When it will rain only then farmer's will live as expected. The college has such a belief that if the youth will lead this campaign for greenery, then it will be more effective.

### **1. Practice-**

Under the Hariyar Project, by the National Service Scheme (NSS) unit of the college and other college events-

1. Villagers were motivated for plantation and water harvesting.
2. Lectures on agriculture, sanitation and pond culture were organized by organizing camps in villages, in which NSS students and villagers participated.
- 3- The importance of greenery and cleanliness was highlighted to the masses through Prabhat pheri and other creative ways in the village.
- 4- On the occasion of Environment Day, Naman Anupam Mishra, Gandhi Jayanti, cleanliness pledge and many other creative competitions were organized in the college.

### **1. Evidence of success**

- 1-Increased participation of youth for pond conservation in the villages around the college.
- 2- Spread of greenery in the college campus and surrounding area.
- 3- The participation of the society has been ensured by the students for greenery and pond culture in Chhattisgarh's folk festivals Bhojli and Chherchera. Due to which youth are joining the religious as well as social side of the festival.
- 4- Farmers are using high quality seeds in their fields.

### **1. Problem encountered and resources required-**

Project Hariyar is based on the practical creative commitment of rural students. It is itself interesting and thrilling to see how education transcends books and connects to social work. Project Hariyar realizes this adventure in the role of mentor and menti to the students and teachers.

### **Problems during Project Hariyar-**

1- Extra effort in removing the fixed stereotypes among the college students and villagers. Like showing faith in traditional seeds inspite of repeatedly motivating for the use of new varieties of seeds.

2- Difficulty in explaining its actual contemporary interpretation due to villager's and student's extra faith in religious cover of folk festivals .

3- Rural people see the real aspect of village service (greenery expansion, pond protection, use of improved seeds) with the thought that it will be done by government schemes. The Hariyar project is to inculcate the spirit of 'self-service'. It was difficult to spread this spirit to the rural masses.

#### **Required resources-**

1- Procurement of plants from forest department for plantation.

2- Obtaining tree guards from donors for the protection of plants.

3- The availability of materials used for the development of plants like good soil, manure, insecticide.

4-Human resource and labor donation.

### **7.3 Institutional Distinctiveness**

#### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

##### **Response:**

The vision of our college is holistic development of our students. and our mission is to provide quality education and to empower the rural youth with the capability to sustain effectively in the challenging society. In this context, the college has been gradually achieving these goals. We have been able to enhance number of programmes in our college and proudly we can say that the number of students has always been at rise. Education of girls which has been a great concern of the nation, we have more number of girls than boys. The increasing number of students shows reduction of dropout rate in the area. Most of the students of our college belong to rural area and agricultural background, keeping in view they have been inspired for industries related to fisheries, forestry, and agriculture. With the help of different programmes focus has also been given on developing rural economy through maintenance of canals, cattle, manure pits, and kitchen gardens. In the last five years many of our students have excelled in university examination, eight students who got effective guidance from the eminent teachers of our college have cleared NET and SET exams.

We have been encouraging our students to enhance use of ICT. Wi.fi has been provided to students free in the college campus.

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## 5. CONCLUSION

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### **Additional Information :**

In the college infrastructure presently we have only two active floors and the construction work of the third floor is under progress. We hope that by the coming session we will have the third floor also for running lectures and laboratory sessions. Keeping all these in mind we have sent proposal to the department of higher education for new courses like M.Sc. in Physics and botany, MA in Sociology and History and professional courses like PGDCA.

### **Concluding Remarks :**

The institution is one of largest growing institution in Raipur. The numerical strength of students is increasing continuously with rate of 100% in last five years. We are pursuing to the department for increasing number of seats/ sections in various faculties. The examination result of the institute is par excellence i.e. more than 85% of students have passed with good marks which is far above the university average. The college infrastructure is improving by leaps and bounds which may be seen by visual inspection and the data uploaded in the SSR validates it. Teachers are actively participating in research activities and have good number of publications. As far as extension activities are concerned the NCC, NSS and YRC are doing excellent work. The students are well disciplined and there is a proper monitoring committee for discipline and other grievances. Since the strength is girls' is more so we try our best to conduct gender equity programs. The college administration takes care of the well being of all the students and staff for this necessary step are taken when ever needed. The college administration is committed to provide ragging free, eco-friendly, disciplined and peaceful atmosphere to our students.